



**STEP 1:** Email all documents to: [info@expresstitleandtag.com](mailto:info@expresstitleandtag.com)

**STEP 2:** Receive fee quote via reply to original email. Mail packet after confirmation of accuracy and completion from our reply email.

Only use physical address for mailing if using FedEx/UPS. Physical address does not have a mail receptacle for U.S. Postal Service.

#### CUSTOMER SERVICE AGREEMENT

Full Name:

Address:

City:

State:

Zip:

Phone No.:

Email Address:

Company/Dealer Name:

Contact Name:

#### **Credit Card Agreement**

Express Title and Tag's service fee is \$50 for each transaction in addition to shipping and State of Alaska DMV Fees. Service and shipping fees are non-refundable. A 2% fee will be added to the total for a credit card processing fee.

Name on Card:

Credit Card No.:

Expiration:

CVC Code:

Billing Address:

City:

State:

Zip:

Signature:

Date:

My signature authorizes Express Tag and Title to charge my credit card for all fees associated with enclosed transactions.

#### **Return Shipping Information**

Please select one shipping method below. Your credit card will be charged per your indication. All return mail will be sent to the address indicated below.

☐ USPS Priority Mail \$10

☐ USPS Express Mail \$30

☐ FedEx (Billed by FedEx via credit card)

☐ Check here if return address is the same as above

Return Mailing Address:

City:

State:

Zip:

#### **Service Agreement**

By signing this form I understand, acknowledge and agree to the following: Express Title & Tags Fee Schedule; tracking of a package is my responsibility; I will provide accurate, complete information for the title and registration services. Any incomplete packages will be charged a \$10 document holding fee per week until all required documents are received.

Incomplete packages that cannot be processed will be charged the shipping fee and returned to sender.

Printed Name:

Date:

Signature: