



**Before mailing your packet email all documents to:**

**[info@expresstitleandtag.com](mailto:info@expresstitleandtag.com).**

**We will review them for errors or missing information and respond with a fee quote.**

**CUSTOMER SERVICE AGREEMENT**

**Customer Contact Information**

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Company/Dealer Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

**Credit Card Agreement**

Express Title and Tag's service fee is \$50 for each transaction in addition to shipping and State of Alaska DMV Fees. Service and shipping fees are non-refundable. A 3% fee will be added to the total for a credit card processing fee.

Name on Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration: \_\_\_\_\_ CVC Code: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

My signature authorizes Express Tag and Title to charge my credit card for all fees associated with enclosed transactions.

**Return Shipping Information**

Please select one shipping method below. Your credit card will be charged per your indication. All return mail will be sent to the address indicated below.

<input type="checkbox"/>	USPS Priority Mail \$10	<input type="checkbox"/>	USPS Express Mail \$30	<input type="checkbox"/>	FedEx (Billed by FedEx via credit card)
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Return Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Service Agreement**

By signing this form I understand, acknowledge and agree to the following: Express Title & Tags Fee Schedule; tracking of a package is my responsibility; I will provide accurate, complete information for the title and registration services. Any incomplete packages will be charged a \$10 document holding fee per week until all required documents are received. Incomplete packages that cannot be processed will be charged the shipping fee and returned to sender.

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_